**OLUWADAMILOLA OLADUNNI**

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Professional Summary

To seek and maintain a full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Personal Data

Date of Birth: 19th of February, 1994

Marital Status: Married

State Of Origin: Ekiti State

Gender: Male

Education

**Bachelor of Science:** Computer Science **November 2015**

**Federal University of Agriculture -** Abeokuta.

Senior Secondary School Certificate Examination **August** **2010**

**Genius Royal Academy -** Ibadan

Experiences

**Project Manager February, 2022 - April, 2022**

**Individual Client -** Abuja, FCT

* Planned, designed and scheduled phases for a small factory building project.
* Obtained building and specialty permits from local jurisdictional agencies
* Maintained relationships with material vendors to lower costs and diversify capabilities.
* Facilitated communications between client, contractors and vendors for project cohesion.

**IT Support Technician November, 2020 - October, 2021**

**IceTech Flow -** Akure, Ondo

* Answered questions and provided information to customers about new software or hardware.
* Repaired and replaced damaged computer and network components.
* Assisted customers in identifying issues and explained solutions to restore service and functionality.
* Translated complex technical issues into digestible language for non-technical users.
* Documented transactions and support interactions in system for future reference and addition to knowledge base.

**Project Manager February, 2018 – September, 2020**

**The PurpleGold Company -** Ibadan, Oyo

* Fostered relationships with vendors to promote positive working relationship.
* Modified and directed project plans to meet organisational needs
* Developed and initiated projects, managed costs, and monitored performance.
* Coordinated project planning and execution with team members and team leads.

**Chief Operating Officer April,** **2017 - February, 2018**

**The PurpleGold Company -** Ibadan, Oyo

* Oversaw operations and coordinated with different department head.
* Led team of 3 other leaders reporting to CEO.
* Led recruitment and development of strategic alliances to maximize utilization of existing talent and capabilities.
* Coordinated and implemented effective training for over 150 young graduates to improve their skills.
* Oversaw business-wide changes to modernize procedures and organization.

Skills

* Strong analytical and data visualization skills
* Pattern recognition
* Project Management and Coordination
* Proficient with Tableau and Asana
* Proficient with Spreadsheets, SQL, and R
* Teamwork
* written and verbal communication
* Time Management
* Creative thinking
* Data cleaning
* Proficient in Hardware, Software installation and network troubleshooting

Leadership and Achievements

* Served as Campus President, Christ Life Campus Fellowship, at the Federal University of Agriculture, as an undergraduate.
* Served as PRO, ICT Community Development Service during National Youth Service Year, Ondo town, Ondo State.
* Organized several online mentoring classes for youths on personal development and growth.
* Graduate member, Computer Professionals of Nigeria

Certifications

**Coursera May, 2022**

Google Project Management

**Coursera June, 2022**

Google Data Analytics

**IBM January, 2020**

What is Data Science

**CISCO Network Academy January, 2020**

Internet Connection: How to get online

**Fullbridge December, 2019**

Productivity and professional efficacy,

emotional intelligence and personal branding.

Reference

**Ademayowa Fadare (Ambassador)**

Director, NUCOVA

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